



European Academy
for Taxes, Economics & Law

Masterclass Audit in the Public Sector

For Organisations at International, European and National Level

Masterclass 2015
Berlin, Germany

Masterclass Brochure



Masterclass Audit in the Public Sector – a unique professional training tailor-made for your needs

We are proud to announce the new “Masterclass Audit in the Public Sector”, a unique professional training for all auditors in government, public and international institutions.

Have you gathered first experience in the challenging and complex field of public sector audit?
Then you fulfil the key admission requirement for the “Masterclass Audit in Public Institutions and Administration”.

Join many successful graduates and advance your personal career.

Public Sector Audit – A complex professional field

As a public auditor, you are operating in a complex professional field. Your challenge is to minimise risk to your organisation and determine whether controls are in place and regulation are obeyed. However, this becomes especially demanding in organisations which operate in several or even many different countries and engage with a multitude of stakeholders.

Carrying out the especially difficult task of auditing in the public sector correctly is vital to ensure value for the tax payer’s or donor’s money and that your organisation’s key results are achieved.

This unique Masterclass provides you with in-depth knowledge of audits in the public sector. It aims to thoroughly prepare you for your everyday work. Benefit from a wide choice of topics highly relevant to your professional field as well as knowledge exchange with experienced audit practitioners from leading public and international organisations. Use this unique advanced professional training to broaden your knowledge and acquire skills and competences for your work.

Masterclass Audit in the Public Sector

– Your benefits

- Boost your career through this unique qualification in public audit
- Benefit from a wide choice of topics tailored to your professional needs
- Ensure a high level of skills of your staff members in your audit unit by investing in competence building through specialised trainings
- Acquaint yourself with the latest legal changes and techniques in public audit
- Make the most of your Masterclass by attending modules designed for specific sectors such as International Organisations, Higher Education or Development Cooperation
- Check your expertise in Knowledge Checks
- Plan your courses flexibly
- Receive documentation of your successfully attended Masterclass seminars
- Enjoy the international character of the courses and network with experienced peers and colleagues from around Europe and beyond

Admission Requirements

- Relevant work experience in the field of audit in public sector, administration or government
- Audit practitioners working in
 - International and Supranational Organisations
 - Ministries on national or regional level
 - Courts of Audit
 - Authorities responsible for EU Funds such as Managing Authorities, Audit Authorities, Certifying Authorities
 - Public Banks
 - Non-governmental Organisations / Non-profit Organisations
 - Regional Development Organisations
 - Public and private beneficiaries of EU funding
 - Consultancies working with and for the public sector

Are you already a certified public auditor?

Then you can earn up to **6 CPE credits per Masterclass seminar**, pending approval by your national CPE authority such as IFAC or IIA.

“Excellent Masterclass, the missing piece for vocational training on Public Sector Audit.”



Masterclass Elements

Masterclass Seminar Choice

In order to be awarded the “Masterclass Audit in the Public Sector” Diploma you need to successfully complete 3 compulsory Masterclass Seminars. Additionally, you need to successfully complete 4 optional Masterclass Seminars of your choice. Each seminar consists of a maximum to two training days. You need to successfully pass the Knowledge Check at the end of each Masterclass seminar in order to receive the “Masterclass Audit in the Public Sector” Diploma.

Teaching Methods

- Presentations and case studies
- Interactive exercises and workshops
- Small group tasks
- Best practice reports
- Discussions and Q&A Sessions
- Rich course materials and hand-outs
- Knowledge Checks at the end of each Masterclass seminar

Masterclass Time Schedule

You can start any time you wish. The Masterclass programme starts with the date of the first Masterclass seminar you attend. It is recommended to successfully pass 6 further Masterclass seminars within 12 months in order to be awarded the “Masterclass Audit in the Public Sector” Diploma.

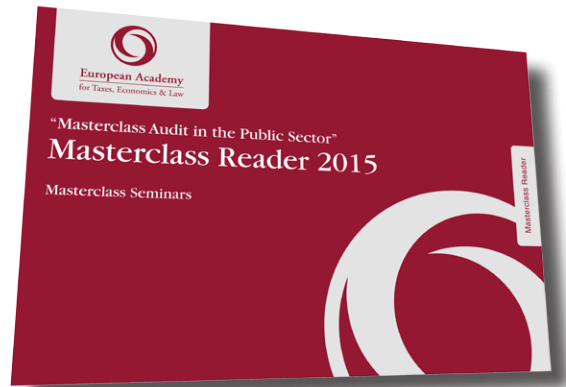
CPE Credits

You can schedule your Masterclass seminars according to your CPE credit requirements.

Language

All courses are held in English.

Masterclass Modules



Always updated Course Programme online at

www.euroacad.eu

3 Compulsory Masterclass Seminars

Performance Audit in the Public Sector

Risk Management in the Public Sector

How to Audit Public Procurement Effectively

4 Optional Masterclass Seminars

Funding source-specific Courses

How to audit for Fraud in EU Funded Projects

Preparing for Audits in EuropeAid Projects

Reinforced Financial Control Requirements of European Structural & Investment Funds

Financial Accounting in EU External Cooperation Funding

Sector-specific Courses

Financial Accounting and Audit in European Research & Development Funding

Internal Audit in Higher Education and Research Institutions

Specialised Courses

Operational Risk Management in the Public Sector

*Any other Audit related seminar or workshop offered by us

Knowledge Check at the end of each seminar

“Masterclass Audit in the Public Sector” Award**

* Symposia, Conferences and Summer Academies not included
 ** ECTS-Points not included



European Academy
for Taxes, Economics & Law

“Masterclass Audit in the Public Sector”
Masterclass Reader 2015

Masterclass Seminars

Masterclass Reader

Continuously updated Course Programme online at www.euroacad.eu
or call your Customer Relationship Manager under **+49 (30) 80 20 80 258**

The following highly qualified and experienced speakers have provided their expertise at our events:

THIERRY RAJAABELINA

World Intellectual Property Organization (WIPO), Director, Internal Audit and Oversight Division

DUNCAN CRIPPS

European Central Bank (ECB), Principal Auditor, Audit Missions Division

SUSANNE KNÖFEL

European Commission, Member of Cabinet, Statistics, Audit and Anti-Fraud, Cabinet of Commissioner Algirdas Šemeta for Taxation, Customs

SCOTT A. COHEN

NATO Support Agency, Director of Internal Audit, Office of the Programme Manager – Airlift Management Programme

MARCO LORETTI

European Investment Bank, Investigations Team Leader, Fraud Investigations Division

JIANPING YAN

United Nations Development Programme (UNDP), Risk Assessment and Management Specialist, Global Risk Identification Programme (GRIP)

MARTIN WEBER

European Court of Auditors, Director, Chamber II- Structural Policies, Transport and Energy

CAMERON BROWN

United Nations Office on Drugs and Crime (UNODC), Legal and Forensic Specialist, Organized Crime and Illicit Trafficking Branch, Division for Treaty Affairs

CHRISTOPHE SPECKBACHER

Council of Europe, Head of Section, Secretariat of the Group of States against Corruption (GRECO)

ALOK OJHA

World Meteorological Organization, Director, Internal Oversight Office

JOBST NEUSS

European Investment Fund, Head of Compliance and Operational Risk

AGNIESZKA KAŻMIERCZAK

European Commission, (former) Director, Horizontal Affairs and Audit in Agencies, Internal Audit Service (IAS)

DHIREN MATHUR

International Thermonuclear Experimental Reactor (ITER), Head of Internal Audit Service

STEFANO ZATTI

Head of ESA Security Office, European Space Agency (ESA)

PETER BAADER

European Commission, Anti-Fraud Adviser to the Director General, Directorate-General for Agriculture and Rural Development

ELENA KOUDRIAVTSEVA

Council of Europe, Head of Internal Audit Division (ad interim)

MARK CRISP

European Court of Auditors, Director, Chamber IV - Revenue, Research and Internal Policies, and European Union's Institutions and Bodies

LUC T'JOEN

European Court of Auditors, Principal Auditor, Transport and Energy - Performance Audit

MELVYN NEATE

former Director of Internal Audit for Her Majesty's Revenue and Customs, United Kingdom

JO KREMERS

Ministry of Finance, Senior Audit Manager, National Audit Office, the Netherlands

ALAN BRYCE

Audit Commission, Head of Counter Fraud, United Kingdom

BENGT E. W. ANDERSSON

National Audit Office, Audit Director, Performance Audit Department, Sweden

GERARD VAN DEN BERG

Ministry of Finance, IT-Audit Manager, Central Audit Service, the Netherlands

STEVE STANBURY

City University London, Director of Internal Audit, United Kingdom

CARSTEN KYHNAUV

Ministry of Defence, Director, Internal Audit Department, Denmark

NATAŠA PRAH

Ministry of Finance, Director, Budget Supervision Office, Slovenia

ELSA LEITEN

University of Tartu & President of IIA Estonia, Head of Internal Audit

MARK VANDERSMISSEN

Agency for Internal Audit, Flemish Government, Manager-Auditor, Performance Audit Section, Belgium

PATRICK WAMPER

Ministry of Finance North Rhine-Westphalia, Head of Audit Authority for ERDF, Germany

Organisational Matters

Masterclass modules

You need to attend 7 Masterclass seminars in total. In particular, you need to attend **3 compulsory Masterclass seminars**. Additionally, you have to attend **4 optional Masterclass seminars**. Each course consists of a maximum of 2 days.

You need to successfully pass the Knowledge Check, which will take place at the end of each Masterclass seminar in order to receive the “Masterclass Audit in the Public Sector” Diploma. You need to achieve at least 60% of the correct answers in order to successfully pass the Knowledge Check.

Masterclass time schedule

You can start at any time you wish and finish your “Masterclass Audit in the Public Sector” at your preferred time schedule. However, it is appropriate and recommended to pass all 7 Masterclass seminars within 12 months time.

Masterclass language

All Masterclass seminars are conducted in English.

Masterclass Seminar Location

All Masterclass seminars will take place in ★★★★★ venues in Berlin, Germany

Inscription fee for public administration

7900,- Euro excl. German VAT(19%)

Inscription fee for participants from other sectors

8900,- Euro excl. German VAT(19%)

The above price covers the following:

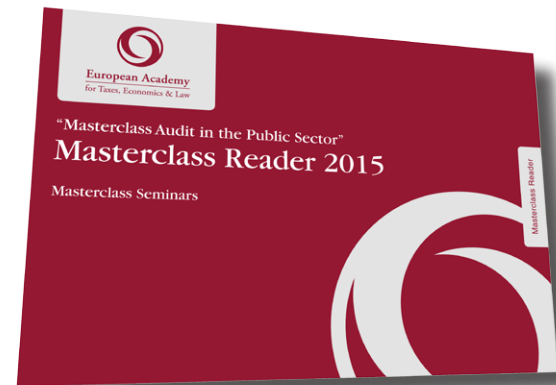
- Participation in 3 compulsory Masterclass seminars*
- Participation in 4 optional Masterclass seminars*
- “Masterclass Audit in the Public Sector” Diploma**
- Masterclass Presentations, digital version
- Lunch on all Masterclass training days
- Refreshments on all Masterclass training days

* Symposia, Conferences and Summer Academies not included

** ECTS-Points not included

Check and choose your Masterclass seminars

The “Masterclass Reader” guides you through all Masterclass seminars available and provides you with all information on the detailed programme, the dates and the location of each event. Should the date and the location of a Masterclass seminar not be announced yet, the European Academy for Taxes, Economics & Law will keep you updated regularly. Make a choice of your preferred Masterclass Seminars as soon as possible as the number of participants is limited. Masterclass Seminar programmes are subject to alterations.



Continuously updated Course Programme online at www.euroacad.eu

Changing of single Masterclass seminars

You can change single Masterclass seminars no later than 14 days prior to the event. Later changes will not be accepted and attendance of the event is compulsory. In case of non-attendance the participant will be excluded from the Masterclass programme. Please note that the changing of Masterclass seminars needs to be issued in writing. You have the possibility to change the courses within the one-year-period in consideration of the Terms & Conditions.

Herewith I register the following persons to the "Masterclass Audit in the Public Sector".

Delegate 1 Ms. Mr.

First name _____ Last name _____

Your organisation _____

Department _____

Unit _____

Job position _____

Street _____

Postcode / City _____

Country _____

Phone _____

Fax _____

E-mail _____

Delegate 2 Ms. Mr.

First name _____ Last name _____

Your organisation _____

Department _____

Unit _____

Job position _____

Street _____

Postcode / City _____

Country _____

Phone _____

Fax _____

E-mail _____

Invoice Organisation Ms. Mr.

First name _____ Last name _____

Your Organisation _____

Department _____

Unit _____

Job Position _____

E-mail _____

Street _____

Postcode / City _____

Country _____

Phone _____

Fax _____

With my signature I confirm my registration and accept the General Terms and Conditions as legally binding.

I herewith agree to receive further information from the European Academy for Taxes, Economics & Law

Place, Date

Authorised Signature / Stamp



European Academy
for Taxes, Economics & Law

European Academy for Taxes, Economics & Law
at Potsdamer Platz
Entrance: Leipziger Platz 9
10117 Berlin / Germany

BOOKING

E-mail: booking@euroacad.eu

Phone: +49 (0)30 80 20 80 230

Fax: +49 (0)30 80 20 80 250

For online booking please visit
our website: www.euroacad.eu

TERMS & CONDITIONS FOR THE “MASTERCLASS AUDIT IN THE PUBLIC SECTOR”

1. Area of Application

The following terms and conditions settle the contractual relationship between Masterclass participants and the European Academy for Taxes, Economics & Law Brauner Klिंगenberg GmbH [referred to as “European Academy for Taxes, Economics & Law” in the following]. Differing terms and conditions as well as other settlements and/or regulations have no validity. Seminars and Workshops are part of the Masterclass programme. Symposia, Conferences and Summer Academies are not included.

2. Registration / Confirmation of Application

A registration can be made via internet, mail, fax or email. The registration is considered granted and legally binding if not rejected by the European Academy for Taxes, Economics & Law in writing within seven (7) days after receipt of registration. The registration will be supplemented by a booking confirmation via email. Partial bookings are only valid for seminars designed in modules.

3. Service

The Masterclass fee covers the fee per participant and course in € net, subject to current German VAT. It includes training course documents as per course description, a lunch meal/snack and refreshments during breaks as well as a certificate of attendance of the individual Masterclass seminars, a Duty Record Book and a final Certificate “Masterclass Audit in the Public Sector”. In case of online participation in a Masterclass seminar is possible, the course fee covers training course documents as per course description and a certificate of attendance of the individual Masterclass seminar. The European Academy for Taxes, Economics & Law has the right to change speakers/instructors and to modify the course programme if and where necessary while maintaining the overall nature of the course. All registered participants will be notified in case of a course cancellation due to force majeure, due to speakers’ preventions, due to troubles at the chosen location or due to a low registration rate. Course cancellation notification due to a low registration rate is issued no later than two (2) weeks before the course date. Course fees are reimbursed in the cases listed above; however, reimbursement for travel expenses or work absenteeism is only granted in cases of intention or gross negligence by the European Academy for Taxes, Economics & Law. Any reimbursement of travel expenses are to be considered as an exceptional goodwill gesture and form no future general obligation. In case of disturbances and/or interruptions, the European Academy for Taxes, Economics & Law commits itself to solve or limit any problems that might occur in order to maintain and continue the course as planned.

*3.1 Certificate Requirements “Masterclass Audit in the Public Sector”

In order to be awarded the Certificate “Masterclass Audit in the Public Sector” Masterclass participants need to attend seven (7) Masterclass seminars in total within a one-year-period. In particular, Masterclass participants need to attend three (3) compulsory Masterclass seminars. Additionally, Masterclass participants have to attend four (4) optional Masterclass seminars. Each Masterclass seminar consists of a maximum of two (2) days. Masterclass participants need to successfully pass the Knowledge Check, which will take place at the end of each Masterclass seminar. The Masterclass starts with the date of the first Masterclass seminar participants are attending.

4. Payment Date and Payment, Default of Payment

Payment of the course fee is payable immediately upon receipt of invoice. Where payment is not received or lacking clear assignment to a participant prior to commencement of the course, the European Academy for Taxes, Economics & Law may refuse the relevant participant’s participation in that course. The course fee, however, is still due immediately and can be claimed as part of a dunning procedure or legal action. As regards online participation of Masterclass seminars, access and log-in data will be provided by e-mail after the European Academy for Taxes, Economics & Law has received payment of the course fee.

In accordance with BGB §247 (1), in case of default of payment within the stipulated time period, default interest on arrears of at least 5% above the ECB base rate is due and payable. The European Academy for Taxes, Economics & Law can claim higher damage for delay if and where proven. Equally, the participant may prove that a damage has not occurred or has had less effect than estimated by the European Academy for Taxes, Economics & Law.

Payment shall be made by cashless bank transfer; cash or cheques will not be accepted. The European Academy for Taxes, Economics & Law is not liable for any loss of means of payment. The participant may only offset such claims against the European Academy for Taxes, Economics & Law’s as are undisputed, legally recognised or recognised in writing by the European Academy for Taxes, Economics & Law. The right of retention is only acceptable in accordance with a counterclaim based on the same contract.

5. Cancellation

Cancellations need to be issued in writing. Cancellation by the participant will be subject to cancellation charges as follows:

- up to 14 days after booking of Masterclass and not having attended a Masterclass seminar yet: service charge of 80,00€ net, subject to current German VAT, payable immediately, Masterclass fee will be reimbursed.
- 15 days to 30 days after booking of Masterclass and not having attended a Masterclass seminar yet: 50% of Masterclass fee net, subject to current German VAT, payable immediately.
- Non-attendance or cancellation 30 days and more after booking of Masterclass and not having attended a Masterclass seminar yet: 100% of course fee net, subject to current German VAT, payable immediately.

Neither cancellation of a specific module/part of the Masterclass nor substitution per module/per day is possible.

6. Changing of Courses

Changing of individual courses need to be issued in writing. Changes by the participant have to be issued in writing latest 14 days prior to the event. The same applies for online participation of Masterclass seminars. Later changes will not be accepted and attendance to the event is compulsory. In case of non-attendance the participant will be excluded from the Masterclass programme.

7. Copyright

Course documents as well as online seminars are protected by property rights and may not be duplicated, processed, amended, circulated or published in any other way without the written consent of the European Academy for Taxes, Economics & Law. The European Academy for Taxes, Economics & Law reserves all rights. With regard to online participation of Masterclass seminars, only the registered Masterclass participant is allowed to follow the online seminar. In case of noncompliance, the European Academy for Taxes, Economics & Law reserves the right to take legal steps. The European Academy for Taxes, Economics & Law is not responsible for any violations caused by the participants.

8. Liability

All seminars and courses are prepared and presented by qualified speakers and instructors. The European Academy for Taxes, Economics & Law accepts no liability for the up-to-dateness, correctness and completeness of the seminar documentation as well as presentations of the seminar. With regard to online participation in Masterclass seminars the European Academy for Taxes, Economics & Law does not assume liability concerning the technical requirements needed by the participants.

9. Applicable Law, Place of Jurisdiction, Place of Performance

All cases shall be governed and construed in accordance with German law to the exclusion of the UN Sales Convention. As far as legally admissible, place of performance and place of exclusive jurisdiction shall be Berlin, Germany.

10. Data Protection

The European Academy for Taxes, Economics & Law protects personal data by taking appropriate protection measures. For the purpose of optimization of the product and service portfolio and according to the regulations of the data privacy laws, it stores and processes person-specific data on the training participants. Hence, all European Academy for Taxes, Economics & Law website hits are registered. All personal data will, in accordance with the law, be used for documentation requests, placed orders or other enquiries in order to send information out by post. The European Academy for Taxes, Economics & Law will, in accordance with the law, inform participants by email about special offers that resemble previously booked seminars. If and where personal data needs to be transferred to countries lacking appropriate data protection schemes, the European Academy for Taxes, Economics & Law shall grant alternative adequate protection. Furthermore, the European Academy for Taxes, Economics & Law will use personal data as far as participants have granted respective permission. When collecting personal data, the European Academy for Taxes, Economics & Law will always ask for permission regarding email information about offers. The participant may, at any time, express their objection to data collection for the purpose of advertisement or address via email or fax. Any data provided to the European Academy for Taxes, Economics & Law will be processed for reservations and bookings as well as for information about other seminars. Names and company names will be published in a participants’ list and forwarded to the mailing company. The European Academy for Taxes, Economics & Law reserves the right to stream its seminars online in real-time.